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So you have made it to the interview... Now what?

The following are four simple steps towards making a great impression at your job interview:

1. **Practice makes perfect.** There are millions of web-sites that post FREE common interview questions. Enlist the help of a friend or hire a professional (such as the Career Tune Up Experts) to help you practice your answering strategies.
2. **The interview begins when you walk in the door.** Make sure you are polite and cordial to *EVERYONE*.
3. **Audiences vary.** Your interview could be conducted by a variety of individuals including but not limited to Board members, Ministry or owners. Keep in mind that with a broad audience comes different personalities. Be prepared for the occasional quirky question such as, "Can you tell us a joke?" Although rare, these can happen. The important thing is to maintain your composure.
4. **Don't wait until the end to hand your materials over.** If you have brought your resume or any other material distribute it to your interviewers at the beginning of your meeting. A word of caution: If you are distributing material make sure it is flawless!

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Time for a tune-up?

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